

Our Mission

“As a Christian school, we value each child as special and unique in the sight of God and, through the love, challenge and opportunities we offer, enable them to develop as confident, caring and successful young people within our ‘safe haven’.

Shalfleet Church of England Primary School
FULL GOVERNING BODY MEETING

Membership: Lisa Nicolson (Acting Headteacher), David Bevington, Carla Bradshaw, Charles Bralee, Louise Collins, Debs Downer, Ian Lacey, Debbie Lutas, Nikki Morris, Claire Nerval, Sarah Peach, Pamela Rose, Fiona Thorpe.

Minutes for the meeting on Thursday, 26th March 2009 at 1800 at the school

Present: David Bevington, Carla Bradshaw, Charles Bralee, Louise Collins, Ian Lacey, Debbie Lutas, Nikki Morris, Claire Nerval, Sarah Peach, Pam Rose
Absent: Fiona Thorpe, Debs Downer

In attendance: Jane Lewis (Clerk), Mike Tarrant (Bursar)

Carla Bradshaw (Vice Chair) chaired the meeting, in the absence of Fiona Thorpe (Chair).

Opening Prayer

2.15 Welcome and Apologies

Apologies were received and accepted from Fiona Thorpe.
Charles Bralee was welcomed on to the Governing Body as Community Governor.

2.16 Establish Order of Business Item 2.21 Budget Report, to follow Item 2.19 Matters Arising. Two items for AOB – Clerk, Membership of Governing Body and Committees.

2.17 Declare Pecuniary/ Personal Interests None for this meeting.

2.18 Minutes and Confidential Minutes of the last meeting 12th February 2009
The Minutes of the above meetings were agreed as true copies. They were proposed by Lisa Nicolson, seconded by Pam Rose and signed by the Chairman.

2.19 Matters arising from the last meeting 12th February 2009
Item 2.5 Target Sheet now signed by Chair and filed
All other actions completed or covered by items later in Agenda.

(2.21) Budget Report February Statement and Budget for 2009/10 attached
Mike Tarrant explained the February Finance Sheet which showed a possible carry forward for April 2009 of £29,696, leaving the school in a strong, financial position for this year.
The budget for 2009/10 allows for pay awards of 2 ½ %, although this has not yet been confirmed. A slight drop in pupil numbers (104) is predicted and an increase in SEN support staff provision. Expenditure for the year shows an overspend of £27,807 but with this year’s carry forward of £29,696 gives a surplus of £1,889 at the end of March 2010.

Certified as a true record and signed

.....
F Thorpe
Chairman of Governors

The Headteacher, with the Finance, Staffing and Premises Committee would be looking at the staffing situation for September, in the next few weeks.

Acceptance of the Budget was proposed by Carla Bradshaw, seconded by David Bevington, agreed by all Governors present and signed by the Chair.

Mike Tarrant left the meeting at 1840.

2.20 Headteacher's Report attached, with main priorities for the Summer Term
Comments

APP (Assessing Pupils' Progress) Leaflets are available on this.

Very successful fire drill has taken place, with school cleared in 2 mins 40 secs.

Adventure Playground equipment needs to be removed from site before new equipment arrives. Sarah Peach may be able to help. No further information on planning permission for pavilion.

Lisa Nicolson and Carla Bradshaw to attend Federation Conference.

All staff visited Brading School and appreciated the chance to see other classrooms and meet their staff.

Date for PTFA Barn Dance – 26th June.

2.22 School Reorganisation

An Extra Ordinary Full Governors' Meeting was held on 16th March to discuss the report from the Independent Panel and the way forward. Also to consider the benefits and disadvantages of a change from VC to Foundation Status. There are still questions outstanding and getting answers is difficult. Minutes to follow.

Action – Chair

An informal meeting will be held with Yarmouth Governors on Monday, 30th March at the Royal Solent Yacht Club, Yarmouth, at 7 pm.

A decision on the Independent Panel's Report is expected from the Cabinet on 31st March.

2.23 Committee Reports

Finance, Staffing & Premises 24.2.09 attached

Standards & Achievements / Quality of Provision 3.3.09 attached

Community & Partnerships 11.3.09 attached

Leadership & Management 20.3.09 attached

Matters arising – School Profile was ratified on 12.2.09

Policies – The Clerk reported that Governors are checked on List 99 at the time of their appointment, by Governor Services. If a Governor will be with a pupil on a 1-1 basis or taking part in a school trip, they need a full CRB check. A list will be obtained from Governor Services of the Governors already checked, also pre-school staff checked.

Action – Clerk

Amalgamation Working Party

At a meeting with the Chair, Tony Blackshaw confirmed that the Diocese would support the school in a move to VA or Foundation status, following a full consultation. This would take a minimum of 14 weeks and Governors felt it unwise to be consulting on this and federation at the same time, especially as there would be no immediate benefit due to the time taken.

Healthy School Action Group/ Eco-School 28.1.09, 18.3.09

Minutes to follow

Action – Claire Nerval

Certified as a true record and signed

.....

F Thorpe

Chairman of Governors

Health & Safety

Matters arising – Damaged drain cover in hand
Water tanks checked for legionella.

School & Church Meeting has taken place

2.24 Policies & Statutory Document to ratify

Statutory Child Protection (L&M)
Non-Statutory Spiritual, Moral, Social and Cultural Development
(Head & Foundation Governor)

The above policies were proposed by Carla Bradshaw, seconded by Debbie Lutas and agreed by all Governors present.

2.25 Governor Development

Bespoke Safer Recruitment Training being organised by Yarmouth, date not yet confirmed. Carla Bradshaw, Nikki Morris and Sarah Peach to attend.
Child Protection Courses – Sarah Peach attended on 12th March
Louise Collins to attend on 20th June.
Pam Rose and Charles Bralee still to attend.

2.26 Items for Information Only

Clerks’ Briefing Report of 16th March sent to all Governors
NGA Newsletter, Island Governors Newsletter 3 & 4 and Governors Magazine sent to all Governors. Governors Agenda magazine with Chair.

2.27 Items to be recorded as Confidential None

2.28 Any Other Business

Ian Lacey will be resigning as Parent Governor from the end of term, when his child will be leaving the school. The Chair thanked him for his support during his time of office and wished him well for the future.
Charles Bralee, new Community Governor will be joining Finance, Staffing and Premises Committee.
Clerk to compile new lists for all Governors
Action- Clerk

Louise Collins left the meeting 1930.

**2.29 Date of next meetings Full Governors’ Meeting
Tuesday, 19th May 2009 at 6.00 pm
(The Clerk may not be able to attend this meeting until after 7 pm)**

Finance, Staffing & Premises	Tues 21 st April at 6 pm
Standards & Achievements/Qual of Provision	Tues 28 th April at 6 pm
Community & Partnerships	Weds 6 th May at 2 pm
HSAG	Weds 13 th May at 1 pm
Leadership & Management	Fri 15 th May at 9.30 am
STWP	Tues 28 th Apr at 8.45 am

The meeting closed at 1935.

Certified as a true record and signed

.....
F Thorpe
Chairman of Governors